

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
TIPTON COUNTY PUBLIC LIBRARY
July 31, 2023**

- BOARD MEMBERS PRESENT:** Mary Kate Huffman, Chair, Alan Cousar, Vice-Chair, Susan Cheairs, Secretary, Florence Dyson, Glenn Maclin, Sheila Barlow, Jasmine Fussell
- OTHERS PRESENT:** Stacey Peeler, Tipton County Library Director
By Zoom: Genny Carter, Regional Library Director
- CALL TO ORDER:** Meeting was called to order at 5:15 PM by Mary Kate Huffman. A quorum was declared. Mary Kate read a letter from outgoing Trustee, Courtney Fee.
- APPROVAL OF MINUTES:** Glenn Maclin moved to approve the Minutes of the May 22, 2023 meeting. Alan seconded and the motion passed.
- DIRECTOR'S REPORT:** Stacey welcomed two new Trustees, Commissioner Sheila Barlow and Jasmine Fussell. She gave a report on 2023 Summer Reading. Several programs broke attendance records. Our inter-library loan service was reinstated after the State reached an agreement with the courier. Community outreach continues with Boys and Girls club and Tipton County Schools In-service. Trustees will now be advised of names of books purchased by the Director with funds received through the Regional Library. Stacey will attend a workshop on the process on August 10 at Region. DSCC Library Director resigned July 27, 2023. Our ebook and physical circulation are rising.
- REGIONAL DIRECTOR:** Genny Carter reported that necessary forms are submitted by Stacey in a timely manner. She encouraged Trustees to attend the Sept. 14, 2023 Workshop in Jackson. She provided copies of the training calendar. We were encouraged to formulate a "Public Comments Policy."

NEW BUSINESS:

We received copies of the 2023-24 budget. Stacey distributed copies of “Student Volunteer Guidelines” and her proposal for an undated “Volunteer Policy”. After discussion Alan moved we approve both forms. Susan seconded and the motion passed.

STATE STANDARDS:

“Current minutes are posted online.”
Current and past minutes are available on the Website.

“Library has a web presence including one-click access to TEL and READS, with information about library programs and activities as well as contact information.”

Stacey demonstrated how to find all the above information on our website. She also pointed out the Library Facebook page. Mary Kate encouraged us to become familiar with these resources.

BUDGET REVIEW:

Line items are within proper limits.

ADJOURNMENT:

The next meeting was set for September 25, 2023 at 5:15 PM. Florence Dyson moved to adjourn. Glenn Maclin seconded and the motion passed.